

How to Request Your Accommodation Letter

1. Visit the Student Accessibility Services website at accessibility.okstate.edu.
2. Click “Visit the AIM Portal” under the Academic and Dining Accommodations header.
3. Select “Student and Staff sign in”.
4. Enter your OSU email address that ends in okstate.edu and your password then select “Login”.
5. Select the boxes next to the courses you want to receive accommodations for.
6. Select “Continue to Customize Your Accommodations”.
7. **DO NOT** uncheck the preselected boxes.
8. Select “Submit Your Accommodation Letter Request”.

Should you have any questions or need assistance with making those requests through AIM, please email us at accessibility@okstate.edu. Have a great semester!